



NYS WOMEN INC. EXECUTIVE COMMITTEE MEETING MINUTES

12/01/2016 Conference Call

CALL TO ORDER: President Theresa Fazzolari called the meeting to order at 7:00 pm. Also in attendance were President Elect, Debra Carlin, Vice President, Robin Bridson, Treasurer, Mary Stelley, and Secretary, Susan Mager.

RECORDING SECRETARY REPORT/Susan Mager: 11/1/2016 Minutes were accepted as presented. 11/15/16 conference call minutes were accepted with minor housekeeping corrections.

Liaison – Linda Prezepasniak requests EC approval to send postcards to the inactive members asking them to continue their support of NYSW as Members at Large. EC members agreed she should go ahead with her plan; Mager will inform her.

TREASURER'S REPORT/Mary Stelley: October 31, 2016 Financials were distributed via email. Balance sheet indicated total liabilities & equity of \$90,905.22. Balance sheet and profit and loss will be filed for audit. November cost of \$453.00 for website reflects \$180.00 for a new member application fix and a fix of the membership price on the website. Mary to check the website contract to see if charges are in line with the budget. Issue of Virginia Allen refund from Oct. Board meeting still being investigated.

Liaison – Finance- Chair Ruthann Rocque and Mary need to review the financial guidelines. Mary is watching the website and database costs, as the 2017-18 budgets may need to increase those line items for next year.

PRESIDENT ELECT'S REPORT/Debra Carlin: No Leadership Directory updates. Debra is emailing the RD & ARD's to ask for the dates of their membership meetings and she suggested another parliamentary procedure workshop at the April Board meeting.

Liaison – PPD-nothing to report.

VICE PRESIDENT'S REPORT/Robin Bridson: Robin will get the team together as soon as Neale Steiniger can be available. Possibly the 3rd week of December or 1st week of January. Topic before the committee will be addressing Members at Large and Bylaws. Theresa and Debra will be informed of the date of the call.

Liaison Bylaws–nothing to report.



PRESIDENT’S REPORT/Theresa Fazzolari: April Board meeting: forms and Call to Meeting will be in the next NIKE. Theresa will have an agenda ready in January and has spoken with Helen Rico on arrangements. She would like hands on workshop using our website. June 2017 Conference: site visit was made with Debra Carlin and Neale Steiniger. Rooms and menus were selected, estimated room cost is \$500.00, and workshops will be based on the October Board meeting comments. Website changes: membership pricing has been made easier w/drop down boxes.

Liaison – Advocacy: nothing to report.

Communications: Awards information is up on the website.

UNFINISHED BUSINESS: The name change request from the Clarence Chapter discussed at the 11/01/16 meeting was not officially approved, so a motion was made by Sue Mager, seconded by Debra Carlin carried, President Fazzolari notified Janet Clark of the approval.

07-EC-2016-17: EC approves the Clarence Chapter name change to “716 Chapter”, New York State Women Inc.

Greater Binghamton Chapter: Letter formed from the 11/15/2016 EC Meeting conference call will be tweaked and will be sent to Parliamentarian Margherita Clemento before being sent via registered mail.

Deadlines: Communicator: 15th of each month. NIKE: Feb. 15, 2017

Next EC Meeting: Thursday, Jan. 12th at 7:00 p.m.

ADJOURNMENT: President Fazzolari adjourned the meeting at 8:02 pm.

Prepared by: Susan Mager, Secretary

Date approved: 01/12/2017